OCT 01 1992

STATE BAR COURT CLERK'S OFFICE SAN FRANCISCO

GEN 92-4

	IN	THE	STATE	BAR	COURT	OF	THE	STATE	BAR	OF	CALIFORN	IA	
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A member seeking to extend the time previously ordered for taking and providing proof of passage of the Professional Responsibility Examination (PRE) or California Professional Responsibility Examination (CPRE) or to vacate the member's suspension for failing to take and pass the ordered examination should include with any motion made to the Presiding Judge or Review Department of the State Bar Court under rule 951(b) of the California Rules of Court and rule 1400 of the Provisional Rules of Practice of the State Bar Court the following information as part of the member's showing of good cause for relief:

- 1) Whether the member has previously taken either the PRE or CPRE; if so, on what date(s), what steps were taken to prepare for such examination and the score received on each occasion;
- 2) If the examination ordered was not taken on all available dates, why the member did not avail himself or herself of the opportunity to take the ordered examination on each of such dates;
- 3) Whether the member has a probation monitor. If so, whether the member has notified the probation monitor of his or her intended motion; the name of the probation monitor and the probation monitor's position, if known, with regard to the requested extension;
- 4) The nature and extent of the member's current practice of law and titles, court case numbers and the dates of any future hearings, trials or the dates and nature of other important legal events for which clients need representation during the time period the member would be suspended absent the granting of this motion; whether in cases pending before a tribunal, the tribunal has been notified of the member's impending suspension; and whether such legal events may be rescheduled or substitute counsel is available;
- 5) For each matter for which relief is sought: when the member undertook representation of the client; whether the client has been notified of this motion; and whether the client would be substantially prejudiced by denial of this motion. If feasible, the motion should be accompanied by client declarations in support thereof; and

6) Whether the member has notified the Office of Trials of his or her intended motion; if so, when, to whom and the position of that office, if known, with regard to the requested relief.

Lise A. Pearlman Presiding Judge